



Directions: You can quickly assess your students' letter formation with a simple whole-class assessment. Cover or remove all alphabet charts in your classroom before you do this assessment. Make a copy of the Letter Knowledge and Formation Student Form for each student.

STEP 1 Say, *I'm going to say a letter. Please write the uppercase letter in the first box. If you know the lowercase letter, put it in the same box.*

STEP 2 Begin reading to them the letters on the Letter Formation Answer Sheet. Say, *Number 1 is A. Number 2 is G.* Continue naming all 26 letters. Notice that the letters are not given in alphabetical order.

STEP 3 Score the students' responses. The letters are alphabetical if you go down the columns. To score this assessment, write the number of uppercase and lowercase letters the child wrote. There will likely be letter reversals. Count these as correct, but circle them. You will need to teach letter formation on these letters during your small group lessons. Use the Letter Knowledge and Formation Checklist to keep track of letter formations for each student in a guided reading group.

STEP 4 If a student's combined score is less than 40, administer the Letter-Sound Assessment available at literacyfootprints.com/assessments.



NAME: _____

DATE: _____

UPPERCASE SCORE: _____ + LOWERCASE SCORE: _____ = TOTAL SCORE: _____

1	2	3	4
5	6	7	8
9	10	11	12
13	14	15	16
17	18	19	20
21	22	23	24
25	26		



NAME: _____

DATE: _____

1 A a	2 H h	3 O o	4 U u
5 B b	6 I i	7 P p	8 V v
9 C c	10 J j	11 Q q	12 W w
13 D d	14 K k	15 R r	16 X x
17 E e	18 L l	19 S s	20 Y y
21 F f	22 M m	23 T t	24 Z z
25 G g	26 N n		



Directions: Circle or highlight the uppercase and lowercase letters the student was able to write. Update weekly.

STUDENT: _____

LETTERS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z

STUDENT: _____

LETTERS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z

STUDENT: _____

LETTERS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z

STUDENT: _____

LETTERS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z

STUDENT: _____

LETTERS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z

STUDENT: _____

LETTERS

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
a	b	c	d	e	f	g	h	i	j	k	l	m	n	o	p	q	r	s	t	u	v	w	x	y	z